



# Registration/Renewal of OWWA Membership

## A. DOCUMENTARY REQUIREMENTS:

1. [OWWA Membership Form](#);
2. Copy of valid and verified employment contract;
3. Photocopy of valid passport;
4. Photocopy of valid residence ID card;
5. Renewal of membership fee of JPY3,800 (equivalent rate of 25 US dollar for the month); and
6. Additional requirement for New Enrollee: Filled-up [Declaration of Intent to be an OWWA Member Form](#).
7. Return mailing envelope with stamp (JPY110 stamp) and with your complete name and address for sending back your official receipt.



## B. HOW TO APPLY:

1. Walk-in
  - Our Offices are open from Monday to Friday (9:00 am to 4:00 pm)
2. Postal Mail
  - Documentary Requirements should be mailed through Letter Pack
  - Membership fee of JPY3,800 (equivalent rate of 25 US dollar for the month) should be mailed separately through a Genkin Kakitome (registered cash envelope of Japan Post)
  - Upon receipt of the documentary requirements and membership fee, information details will be encoded in the membership profile of the worker
  - Official receipt for the membership fee will be mailed back to the worker

**APPLY  
NOW**



*You may send the requirements to this address:*

MIGRANT WORKERS OFFICE

7/F FPG Links Midotsuji, 4-3-5 Awaji-machi, Chuo-ku, Osaka, Japan 5410047